



## ***CABINET (FINANCE) SUB COMMITTEE***

***Immediately Following Scrutiny Committee on  
WEDNESDAY, 24 OCTOBER 2018***

***COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE***

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting 3 October 2018 (*Pages 3 - 4*)
4. Miscellaneous Grant Fund Application - Neath Community Tennis Courts (NCTC) Ltd (*Pages 5 - 8*)  
*Report of the Director of Finance and Corporate Services*
5. Urgent Items  
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)
6. Access to Meetings  
That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.
7. Write Off Council Tax (*Pages 9 - 18*)  
*Private Report of the Head of Finance*
8. Write Off Business Rates (*Pages 19 - 24*)  
*Private Report of the Head of Finance*

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Wednesday 17 October, 2018**

**Cabinet Board Members:**

**Councillors:** C.Clement-Williams and D.Jones

**Notes:**

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

**EXECUTIVE DECISION RECORD**

**3 OCTOBER, 2018**

**CABINET (FINANCE) SUB COMMITTEE**

**Cabinet Board Members:**

Councillors: A.J.Taylor (Chair) and D.Jones

**Officers in Attendance:**

H.Jenkins and H.Jones

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J. Taylor be appointed as Chairperson.

2. **MINUTES OF PREVIOUS CABINET (FINANCE) SUB COMMITTEE MEETING HELD ON 12 SEPTEMBER, 2018**

Noted by Committee.

3. **FORWARD WORK PROGRAMME**

Noted by Committee.

4. **ACCESS TO MEETINGS**

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.

5. **HOUSING BENEFITS WRITE OFFS**

**Decision:**

That the write off amounts of Housing Benefit as contained within the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

6. **SUNDRY DEBTOR WRITE OFFS**

**Decision:**

That the write off of Sundry Debt amounts as contained within the private circulated report, be approved.

**Reason for Decision:**

The amounts due are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### CABINET (FINANCE) SUB COMMITTEE

24 OCTOBER 2018

### REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES

#### **Matters for Decision**

#### **Wards Affected**

All

#### **MISCELLANEOUS GRANT FUND APPLICATION**

##### **1. Purpose of Report**

To seek Member approval in relation to grant application received.

##### **2. Background and Financial Impact**

#### **Existing Policy Statement**

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

#### **4. Miscellaneous Grant funding available**

Members have approved a budget of £3,650 for miscellaneous grants for 2018/19

#### **5. Consultation**

There is no requirement under the Constitution to consult on these items.

#### **6. Recommendation**

It is recommended that Members determine the application set out in Appendix 1 of this report.

#### **7. Reason for Proposed Decision**

To decide on providing financial support in respect of the grant application received.

#### **8. Implementation of Decision**

The decision is proposed for implementation after the three day call in period.

#### **9. List of Background Papers**

Grant Application

#### **10. Appendices**

Appendix 1 – Miscellaneous Grant Application

#### **11. Officer Contact**

Mr Hywel Jenkins – Director of Finance and Corporate Services

Tel. No: 01639 763251

email: [h.jenkins@npt.gov.uk](mailto:h.jenkins@npt.gov.uk)

**Miscellaneous Grant Application**

<b>Applicant</b>	<b>Purpose</b>	<b>Amount Request/Cost of "Project"</b>	<b>Previous Support</b>	<b>Comments</b>
Neath Community Tennis Courts (NCTC) Ltd	Grant assistance towards annual rent of £650 p.a. for Lease of Dyfed Road Tennis Courts Neath	Grant towards rent of £650	None	Provide grant of £600 p.a. for initial 5 years. Thus payment of £50 per year from organisation. Then subject to further application in line with rent reviews

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By virtue of paragraph(s) 14 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

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